

## **WR.5 DAILY FARE AND TRAVEL ALLOWANCES**

### **5.1 Extent of Payment**

Operatives are entitled to a daily fare and travel allowance, measured one way from their home to the job/site. The allowances will be paid in accordance with the table published periodically by the Council. There is no entitlement to allowances under this Rule for operatives who normally report, at normal starting time, to a fixed establishment, such as the employer's yard, shop or permanent depot. The distance travelled will be calculated by reference to Working Rule 5.2. There is no entitlement under this Rule to allowances for distances less than 15 kilometres or in excess of 75 kilometres. The Employer will, on production of a receipt, reimburse the cost of ferries and tolls incurred by the operative.

Notes: Part of a kilometre (in excess of 15 km) counts as a full kilometre. Time spent in daily travelling (except in transfer during working hours) is not to be reckoned as part of the normal working hours.

### **5.2 Measurement of Distance**

All distances shall be measured on an Ordnance Survey map in the 1:50,000 series in a straight line from the centre of the kilometre square in which his home lies to the centre of the kilometre square where his place of work is located (job centre).

Where special physical conditions such as river, mountain range or motorway make straight-line measurement inequitable, the distance shall be measured from the job centre to the nearest crossing place or exit/entry point, then in a straight line across the crossing place where applicable and then in a straight line to the home centre.

An operative's home is the address at which he is living while employed on the work to which he travels daily.

### **5.3 Transport provided free by the employer**

Where the employer provides free transport, the operative shall not be entitled to fare allowance. However, operatives who travel to the pick up point for transport provided free by the employer are entitled to fare allowance for that part of the journey, in accordance with the table.

### **5.4 Transfer during Working Day**

An operative transferred to another place of work during working hours shall, on the day of the transfer only, be paid any fares actually incurred:

- (i) in the transfer, and
- (ii) in travelling home from the place where he finishes work if this differs from the place where he reported for work at starting time, subject to deduction of half the daily fare allowance.